

### ACADEMIC STANDING: GRADING

Every health care professional must demonstrate, in his or her professional activity, competent clinical performance in patient care and theoretic understanding, as demonstrated by scholastic achievement.

The School of Health Technology and Management has adopted a policy on grading which is based upon the criteria that are characteristic of a competent practitioner. The following considerations will be included in the determination of student grades, as appropriate to the specific course being taken:

1. Scores achieved on written tests, based upon material presented in the course and/or assigned outside readings or other learning experiences;
2. Scores on oral tests, based upon material presented in the course and/or upon outside readings or other learning experiences;
3. Assigned written reports or essays;
4. Instructor's evaluation of assigned oral presentations;
5. Competent performance of laboratory procedures according to established protocols;
6. Skill demonstrated in the performance of laboratory procedures;
7. Competent performance of clinical procedures according to established protocols;
8. Demonstrated skill in the performance of clinical procedures;
9. Consistent, conscientious performance of assigned professional duties; students will recognize the need to continue service to their patients until responsible, authorized arrangements for continuity of the patient's care has been arranged;
10. Demonstration of equal effort and skill in dealing with all patients contacted;
11. Appreciation of personal professional limitations as demonstrated by appropriate request for instructor assistance and the eschewing of professional tasks for which the student is not yet qualified. Students will carefully display and explain their status to patients and professional contacts;

12. Integrity and honesty in dealings with associates, instructors, supervisors, patients, and others;
13. Observance of the code of ethics for the relevant profession's practice and the policies of the School of Health Technology and Management;
14. Consistent respect for the confidentiality and rights of instructors, colleagues and patients (especially as required by HIPAA regulations);
15. Fiscal integrity: Students will not accept unauthorized payment for gifts for the performance of professional services;
16. Accuracy in the maintenance of patient and professional records.

Because the requirements for each course vary, the specific weight given to each of the above criteria may also be expected to vary in relationship to course objectives. However, it should be clearly recognized that all relevant criteria from the above list will be included to some degree in the evaluation of student participation in each course offered by the school.

Each primary course instructor has the responsibility to review these considerations for the students in her/his course and to list those which will be used in student evaluation in the course syllabus to be distributed to the students at the beginning of the course.