

International Student Applicant Information

This information is for any applicant who may:

1. currently be an international student or;
2. not be living in the United States at the present time or;
3. hold some type of visa.

The Department of Health Care Policy and Management offers two programs:

1. a Master of Science in Health Care Policy and Management (36 credits)
2. an Advanced Certificate in Health Care Management (18 credits)
you cannot be a full-time student if you are enrolled in only the Advanced Certificate;
student visas require that you be a full-time student

The Health Care Policy and Management program is housed in the School of Health Technology and Management. We are located on the east side of campus (same side as the hospital). We are part of the Health Sciences Center.

Here is the website for the Health Care Policy and Management program. Make sure you carefully read all information:

<http://healthtechnology.stonybrookmedicine.edu/programs/hcpm>

We currently accept students into our master's program and traditional (in-class) certificate program three times a year. Applicants must apply by November 1 for spring matriculation, by March 1 for summer matriculation, or by June 1 for fall matriculation. Applications for our on-line certificate program follow these deadlines: November 1 for spring matriculation and March 1 for summer and fall matriculation. Applicants who are accepted must take a course the semester they are planning to matriculate (i.e. if you apply for summer matriculation, you must take a course during the summer term).

TOEFL – Test of English as a Foreign Language

If English is not your first language, TOEFL is required. From the Health Sciences Center Student Services website, open the Health Sciences Bulletin and search for TOEFL (approximately page 24 – see International Students). Applicants must meet the minimum required scores.

<http://www.stonybrook.edu/hscstudents/index.shtml>

All applicants must make sure their visa status is accurate. International applicants should submit applications early. They need to make sure they have submitted all the necessary documentation required by Stony Brook's Office of Student Services. Our program has its own Student Services – check this website for additional information:

<http://www.stonybrook.edu/hscstudents/>

All applicants must submit official transcripts from every college they have attended. All foreign transcripts must be evaluated using WES (World Education Services). All evaluations must be a course-by-course evaluation and show a GPA. When contacting WES, inquire about their ICAP service (International Credential Advantage Package). Applicants should demonstrate a strong record of academic achievement (preference given to a grade point average (GPA) of at least 3.0 on a 4.0 scale) at the undergraduate level. Graduate coursework and achievements will also be considered when available.

<http://www.wes.org/index.asp>

GREs (Graduate Record Exam) are required for the master's program. Applicants must take the GRE exam before applying. GRE test scores that are older than five years (as of your application deadline) will not be accepted. (GRE's may be waived if an applicant has completed a graduate degree prior to applying; this graduate degree must be from an accredited American university.) The GRE code for Stony Brook is 2548. If an applicant took GMATs, we will accept them in lieu of GREs.

Applicants who apply to the Master of Science program must have one year of full-time work experience prior to applying to the program. This work experience must be health related. Evidence of not less than one year of documentable, verifiable full-time paid work experience in a health-related field prior to the application deadline must be included with the application. Work experience obtained while an undergraduate student will not be considered.

- If, by the time you apply and your file is reviewed for admissions, the applicant is in a full-time job for less than a year but anticipates having a full year of health-related work experience by the time of matriculation (fall semester for the year you are applying), a letter of support from the employer must accompany the application.
- Volunteer work and/or employment obtained prior to completion of a baccalaureate degree does not meet this admissions requirement.
- Work "off the books" cannot be considered, that is you must have been officially employed and be able to document this employment with official tax forms from the IRS (or the equivalent if the employment was not in the USA).
- Some health care work experience must be within the past five years.

Housing may be available, but applicants must check and follow up on their own.

<http://www.studentaffairs.stonybrook.edu/res/residences.shtml>

Students should always refer to Stony Brook University's International Services websites for additional information:

International Admissions

<http://www.stonybrook.edu/sb/admissions-international.shtml>

631-632-INTL

Visa and Immigration Services

<http://www.stonybrook.edu/commcms/vis/>

Admission of International Students

<http://sb.cc.stonybrook.edu/bulletin/current/policiesandregulations/admissions/intl.php>

OPT (Optional Practical Training for F-1 Students) – may not apply to all students

<http://www.stonybrook.edu/commcms/vis/forms/opt.pdf>

We hope this information is helpful. Please do not hesitate to contact the Health Care Policy and Management program if you have any questions.